

Notice of Public Meeting of a Public Body

NOTICE OF PUBLIC SPECIAL MEETING OF THE RIM COUNTRY EDUCATIONAL ALLIANCE (RCEA) A SEPARATE LEGAL ENTITY

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Rim Country Educational Alliance and to the general public that the Rim Country Educational Alliance will hold a Special Meeting open to the public on Wednesday, July 26, 2017 at 10:15 a.m. at the Payson Police Department Training Room at the Payson Town Hall complex (303 North Beeline Highway, Payson, Arizona, 85541).

The RCEA Board will ratify actions by the RCEA Board during a meeting of the RCEA Board on June 8, 2017. The materials that will be ratified by the RCEA Board, including the minutes from the June 8, 2017 meeting, and a copy of the agenda for the Special Meeting will be available at Payson Town Hall Front Desk Receptionist (303 North Beeline Highway, Payson, Arizona 85541) and on the Town of Payson designated material information table (outside Town of Payson Council Chambers), and at 308 East Aero Drive, Payson, Arizona, 85541 at least seventy-two hours in advance of the meeting.

Dated this 21th day of July 2017.

Rim Country Educational Alliance

By 
Susan M. Connell, RCEA Board Secretary

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Susan M. Connell, RCEA Board Secretary at 928.472.2588. Requests should be made as early as possible to arrange the accommodation.

Posted:

7/21/17 Date

1:15pm Time

SC Initials

**GOVERNING BOARD OF
RIM COUNTRY EDUCATIONAL ALLIANCE (RCEA)
AGENDA OF SPECIAL MEETING**

JULY 26, 2017

Due to the length of this meeting, the RCEA may recess and reconvene at the time and date announced.

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Rim Country Educational Alliance and to the general public that the Rim Country Educational Alliance will hold a meeting open to the public on Wednesday, July 26, 2017, beginning at 10:15 a.m. in the Payson Police Department's Training Room at the Payson Town Hall complex (303 North Beeline Highway, Payson, Arizona, 85541). As indicated in the following agenda, the Rim Country Educational Alliance may vote to go into executive session, which will not be open to the public, to discuss certain matters.

Persons with a disability may request an accommodation such as a sign language interpreter by contacting Su Connell, RCEA Board Secretary, at 928-472-2588. Requests should be made early enough to allow time to arrange the accommodation.

CALL TO ORDER:

ROLL CALL:

| BOARD MEMBER | PRESENT | BOARD MEMBER | PRESENT |
|-----------------|---------|----------------|---------|
| Ronnie McDaniel | | Su Connell | |
| Jon Cline | | Larry Sugarman | |
| Richard Richey | | Ted Pettet | |

A. CALL TO THE PUBLIC

This is the time for the public to comment. Members of the Board may not discuss items that are not on the agenda. Therefore, action taken as a result of public comment will be limited to directing board members or staff to study the matter or scheduling the matter for further consideration and decision at a later date.

To accommodate all those who wish to address the Governing Board and to facilitate the expeditious consideration of the agenda, it is requested that each person wishing

to address the Board under an agenda item limit his/her comments to a maximum of three (3) minutes. No petitioners will be recognized without a request.

B. ANNOUNCEMENTS

Comments by the Chairman, Board Members, and/or staff.

C. CONSENT AGENDA*

Items listed on the agenda with an asterisk which are considered to be routine in nature and which will be enacted by one motion. No separate discussion of these items shall be held unless a board member so requests, in which event the item will be removed from the consent agenda and will be considered in its normal sequence on the main agenda.

D. MINUTES

1. *Minutes of February 9, 2017
2. *Minutes of May 11, 2017
3. *Treasurer's Cash Report
4. *Minutes of June 8, 2017

E. UNFINISHED BUSINESS

F. NEW BUSINESS

1. CONSIDERATION, DISCUSSION AND ACTION

Items to ratify and reaffirm (these are prior Action Items from 6/8/2017):

a. Consideration, Discussion and Action

To Ratify and Reaffirm the Election of Officers 2017-2018

b. Consideration, Discussion and Action

To Ratify and Reaffirm the Approval of the Budget for 2017-2018

c. Consideration, Discussion and Action

To Ratify and Reaffirm the Proposed Schedule for 2017-2018

d. Consideration, Discussion and Action

To Ratify and Reaffirm the Discussion and Approval of Stipulation and Agreement with Attorney General

2. **Consideration, Discussion and Action**

Discussion, Adoption and Approval of amendments to the RCEA Policies & Procedures Section 1.5 Agendas

3. **Consideration, Discussion and Action**

Discussion and Approval of Stipulation and Agreement with Attorney General

G. EXECUTIVE SESSION

1. Pursuant to A.R.S. §38-431.03(A)(3), the board may vote to hold an executive session for the purpose of obtaining legal advice from our attorney concerning any matter listed on the agenda. The information discussed at any Executive Session and the minutes thereof are confidential.

H. REQUEST FOR THE PLACEMENT OF ITEMS ON A FUTURE AGENDA

(No Discussion Permitted)

I. CLAIMS

CLOSING ANNOUNCEMENTS

Next meeting scheduled for August 10, 2017.

ADJOURNMENT

The RCEA may recess the public meeting and convene in Executive Session for the purpose of discussion or consultation for legal advice with our attorney, who may participate telephonically, regarding any item listed on this agenda pursuant to A.R.S. § 38-431.03{A}(3).

The Chair reserves the right, with the consent of Council, to take items on the agenda out of order.



CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of the attached notice and agenda was duly posted at the following location: Payson Town Hall Bulletin Board located at 303 North Beeline Highway, Payson, Arizona and at the Bulletin Board located at 304 East Aero Drive, Payson, Arizona 85541 on the 21ST day of July, 2017, at 9:08, in accordance with the Policies and Procedures of RCEA.

By: Susan M. Connell
Susan M. Connell, Secretary/Treasurer

RIM COUNTRY EDUCATIONAL ALLIANCE
BOARD MEETING
MINUTES OF REGULAR BOARD MEETING
FEBRUARY 9, 2017

Vice Chairman Jon Cline called the Board meeting to order at 10:00 a.m. at the Payson Police Dept. Training Room, 303 North Beeline Highway, Payson, Arizona.

PRESENT: Jon Cline, Su Connell, Richard Richey and Ted Pettit.

OTHERS PRESENT: Kenny Evans, Stan Garner, Hector Figueroa, Sanja Long.

A. PUBLIC COMMENTS (SPEAKER'S REQUEST FORM SUBMITTED)

1. Secretary/Treasurer Su Connell took roll call. Five Members were present.

B. ANNOUNCEMENTS

Jim Lyon mentioned two new members appointed to the Board, Pastor Rich Richey by the Town of Payson and Ted Pettit by Star Valley

C. CONSENT ITEMS

1. RCEA Board Meeting Minutes for meeting held on December 7, 2016
2. Treasurers Cash Report
3. Motion was made by Jon Cline and seconded by Ronnie McDaniel to approve the consent items.

VOTE: MOTION CARRIED 4-0.

D. MINUTES

1. Minutes of 12/7/2016.
2. Treasurer's Cash Report.

E. UNFINISHED BUSINESS

1. Jon Cline read a written report of progress on the University project

F. EXECUTIVE SESSION

(none)

G. NEW BUSINESS

1. Resolution 33 - Discussion by Jon Cline regarding minor typos in the revised Policies and Procedures Manual and questions on dollar limits for minor expenditures. After discussion it was determined to not an issue at this time. Motion made by Richard Richey, seconded by Su Connell

VOTE: MOTION CARRIED 4-0.

2. Resolution 34 - Resolution authorizes elected Officers to be signatories on the RCEA bank account.

Motion for approval made by Su Connell and seconded by Richard Richey.

VOTE: MOTION CARRIED 4-0

H. REQUEST FOR PLACEMENT OF ITEMS ON A FUTURE AGENDA

Next meeting scheduled for April 13, 2017

I. CLAIMS

(none)

J. CLOSING ANNOUNCEMENTS

ADJOURNMENT:

Motion to adjourn was made by Su Connell and seconded by Richard Richey.

Motion carried 4-0. Meeting adjourned at 2:01. pm.

Respectfully submitted,
Su Connell, Secretary/Treasurer, Rim Country Educational Alliance

Su Connell, Secretary/Treasurer

Jon Cline, Chairman

**RIM COUNTRY EDUCATIONAL ALLIANCE
BOARD MEETING
MINUTES OF SPECIAL BOARD MEETING
MAY 11, 2017**

Chairman Jon Cline called the Board meeting to order at 12:30 p.m. at the Payson Police Dept. Training Room, 303 North Beeline Highway, Payson, Arizona.

PRESENT: Ronnie McDaniel, Jon Cline, Su Connell, Richard Richey, Ted Pettet and Larry Sugarman by phone

OTHERS PRESENT: Kenny Evans, Stan Garner, Gary Cordell, Sanja Long, John Wakelin and Alexis Beckham

A. PUBLIC COMMENTS (SPEAKER'S REQUEST FORM SUBMITTED)

1. Secretary/Treasurer Su Connell took roll call. six Members were present, one by phone, constituting a quorum.

B. ANNOUNCEMENTS

C. CONSENT ITEMS

D. MINUTES

1. Ratify and reaffirm Minutes of October 8, 2015 meeting
2. Ratify and reaffirm Minutes of December 3, 2015 meeting
3. Ratify and reaffirm Minutes of December 10, 2015 meeting

Motion to approve by Su Connell, seconded by Richard Richey

VOTE: MOTION CARRIED 5-0 WITH ONE ABSTENTION

E. UNFINISHED BUSINESS

(None)

F. EXECUTIVE SESSION

(None)

G. NEW BUSINESS

Consideration, discussion and action to ratify and reaffirm prior Action items from 12/10/2015 and 1/14/2016.

1. Consideration, discussion and action: (from 12/10/2015)

Ratified and Reaffirmed the Board decision to pursue a purchase agreement with the USFS for an additional 21.03 acres on the west side of the current acreage as shown on Attachment (A) and to approve and authorize the RCEA chairman to negotiate terms of such purchase.

Motion to approve by Richard Richey, seconded by Su Connell

VOTE: MOTION CARRIED 5-0 WITH ONE ABSTENTION

2. Consideration, discussion and action: (from 12/10/2015)

Ratified and Reaffirmed the Board decision to pursue annexation of RCEA property into the Northern Gila County Sanitation District and to approve RCEA Resolution 26 to authorize the submittal of annexation letters in substantially the form attached as Attachment (B).

Motion for approval made by Ronnie McDaniel and seconded by Su Connell.

VOTE: MOTION CARRIED 5-0 WITH ONE ABSTENTION

3. Consideration, discussion and action: (from 12/10/2015)

Ratified and Reaffirmed the Board decision to pursue the legal services agreement with the law firm of Snell & Wilmer, LLP and to approve RCEA Resolution 27 to authorize the RCEA chairman to execute the letter of engagement in substantially the form attached as Attachment (C), with an amendment to describe pre-authorized work and fee will only start per a pre-agreed upon "not-to-exceed" total cost for each defined task.

Motion to approve by Su Connell, seconded by Ronnie McDaniel

VOTE: MOTION CARRIED 5-0 WITH ONE ABSTENTION

4. Consideration, discussion and action: (from 12/10/2015)

Ratified and Reaffirmed the Board decision to pursue the submittal of a Quit Claim Deed to the Town of Payson relating to Mud Springs Road by approving RCEA Resolution 28 to authorize the RCEA Chairman to execute same in substantially the form attached as Attachment (D).

Motion to approve by Richard Richey, seconded by Ronnie McDaniel

VOTE: MOTION CARRIED 5-0 WITH ONE ABSTENTION

5. Consideration, discussion and action: (from 12/10/2015)

Ratified and Reaffirmed the Board decision To pursue the adoption, by reference, the RCEA Interim Municipal Codes, # 150-154 of the Town of Payson as adopted by Ordinance and made part of the Town Codes that in force and effect as of 12/10/15 and as may be amended from time to and as approved by the RCEA Board.

Motion to approve by Ronnie McDaniel, seconded by Su Connell

VOTE: MOTION CARRIED 5-0 WITH ONE ABSTENTION

6. Consideration, discussion and action: (from 1/14/2016)

Ratified and Reaffirmed the Board decision To pursue the adoption, by reference, the RCEA Interim Municipal Codes, # 150-154 of the Town of Payson as adopted by Ordinance and made part of the Town Codes that in force and effect as of 12/10/15 and as may be amended from time to and as approved by the RCEA Board.

Motion to approve by Ted Pettit, seconded by Richard Richey

VOTE: MOTION CARRIED 6-0

H. REQUEST FOR PLACEMENT OF ITEMS ON A FUTURE AGENDA

Su Connell stated that the 2017/2018 budget, election of Officers and approval of prior meeting minutes would be on the next agenda

Next meeting scheduled for June 8, 2017

CLOSING ANNOUNCEMENTS

ADJOURNMENT:

Motion to adjourn was made by Richard Richey, seconded by Ronnie McDaniel

Motion carried 6-0. Meeting adjourned at 12:43 pm.

Respectfully submitted,
Susan M. Connell, Secretary/Treasurer, Rim Country Educational Alliance



Susan M. Connell, Secretary/Treasurer

Jon Cline, Chairman

DRAFT

ALLIANCE
Rim Country Educational Alliance - Cash Report
 Thru -April 13, 2017

| DATE | Transaction Type | AMOUNT | CHECK # | Cash in Bank |
|-------------|-----------------------------------|---------------|----------------|---------------------|
| 6/30/2016 | | | | \$ 7,343.70 |
| 7/21/2016 | Bank Fee (Jul) | 16.07 | | \$ 7,327.63 |
| 7/31/2016 | Void Check | | 1073 | \$ 7,327.63 |
| 8/11/2016 | Payson Roundup (PN Budget) | 491.05 | 1074 | \$ 6,836.58 |
| 8/22/2016 | Bank Fee (Aug) | 15.89 | | \$ 6,820.69 |
| 8/31/2016 | | | | \$ 6,820.69 |
| 9/10/2016 | The Village Roost (Flowers Sanja) | 59.93 | 1074 | \$ 6,760.76 |
| 9/21/2016 | Bank Fee (Sep) | 16.07 | | \$ 6,744.69 |
| 9/30/2016 | | | | \$ 6,744.69 |
| 10/21/2013 | Bank Fee (Oct) | 16.08 | | \$ 6,728.61 |
| 10/31/2016 | | | | \$ 6,728.61 |
| 11/21/2016 | Crabdree Insurance (Auto)* | 341.00 | 1076 | \$ 6,387.61 |
| 11/21/2016 | Bank Fee (Nov) | 15.90 | | \$ 6,371.71 |
| 11/30/2016 | | | | \$ 6,371.71 |
| 12/6/2016 | Crabdree Insurance (D&O)* | 4,425.22 | 1077 | \$ 1,946.49 |
| 12/6/2016 | USPS | 88.00 | 1078 | \$ 1,858.49 |
| 12/21/2016 | Bank Fee (Dec) | 16.08 | | \$ 1,842.41 |
| 12/30/2016 | | | | \$ 1,842.41 |
| 1/23/2017 | Bank Fee (Jan) | 16.32 | | \$ 1,826.09 |
| 1/31/2017 | | | | \$ 1,826.09 |
| 2/2/2017 | USPS Refund (Overpayment) | (2.00) | | \$ 1,828.09 |
| 2/21/2017 | Bank Fee (Feb) | 15.97 | | \$ 1,812.12 |
| 2/28/2017 | | | | \$ 1,812.12 |
| 3/21/2017 | Bank Fee (Mar) | 16.78 | | \$ 1,795.34 |
| 3/31/2017 | | | | \$ 1,795.34 |
| 4/21/2017 | Bank Fee (Apr) | 15.97 | | \$ 1,779.37 |
| 4/28/2017 | | | | \$ 1,779.37 |
| 5/22/2017 | Bank Fee (May) | 15.97 | | \$ 1,763.40 |
| 5/31/2017 | | | | \$ 1,763.40 |

5,548.36

| | | |
|----------------------------|-----------------|---------------|
| Outstanding Invoice | Due Date | Amount |
|----------------------------|-----------------|---------------|

| | |
|-------------------------------|---------------|
| Total Cash Requirement | \$0.00 |
|-------------------------------|---------------|

| | |
|-------------------------------|-------------------|
| Balance after Payments | \$1,795.34 |
|-------------------------------|-------------------|

for board meeting 6-8-2017

* Covers 2016-2017 year

| | | |
|----------------------------|-----------------|----------|
| Bank Fee | 145.16 | |
| Payson Roundup (PN Budget) | 491.05 | |
| Crabdree Insurance (Auto)* | 341.00 | |
| Crabdree Insurance (D&O)* | 4,425.22 | 4,766.22 |
| USPS | 86.00 | |
| Misc | 59.93 | |
| | 5,548.36 | |

RIM COUNTRY EDUCATIONAL ALLIANCE
BOARD MEETING
MINUTES OF SPECIAL BOARD MEETING
JUNE 8, 2017

Chairman Jon Cline called the Board meeting to order at 1:30 p.m. at the Payson Police Dept. Training Room, 303 North Beeline Highway, Payson, Arizona.

PRESENT: Ronnie McDaniel, Jon Cline, Su Connell, Richard Richey, Ted Pettet and Larry Sugarman.

OTHERS PRESENT: Stan Garner, Gary Cordell, Sanja Long, Liz Cline, Gary Myers and Alexis Beckham

A. PUBLIC COMMENTS (SPEAKER'S REQUEST FORM SUBMITTED)

1. Secretary/Treasurer Su Connell took roll call. Six Members were present, constituting a quorum.

B. ANNOUNCEMENTS

C. CONSENT ITEMS

1. Minutes of February 9, 2017
2. Minutes of May 11, 2017
3. Treasurer's Cash Report

Motion by Ronnie McDaniel, Second by Richard Richey

VOTE: MOTION CARRIED 6-0

D. UNFINISHED BUSINESS

Gary Cordell gave an update on the University project.

E. NEW BUSINESS

1. Consideration, discussion and action:

Election of Officers for 2017-2018

Jon Cline nominated for Chairman by Larry Sugarman, Motion by Su Connell, second by Richard Richey.

VOTE: MOTION CARRIED 6-0

Larry Sugarman nominated for Vice Chairman by Jon Cline. Motion by Su Connell, second by Ronnie McDaniel.

VOTE: MOTION CARRIED 6-0

Su Connell nominated for Secretary/Treasurer by Jon Cline. Motion by Ronnie Mc Daniel, second by Larry Sugarman.

VOTE: MOTION CARRIED 6-0

2. Consideration, discussion and action:

Approval of Budget for 2017-2018

Motion for approval made by Ronnie McDaniel second by Larry Sugarman.

VOTE: MOTION CARRIED 6-0

3. Consideration, discussion and action:

Approval of Schedule for 2017-2018

Motion for approval made by Richard Richey second by Ronnie McDaniel.

VOTE: MOTION CARRIED 6-0

4. Consideration, discussion and action:

Approval of Stipulation and agreement with Attorney General

Motion for approval made by Ronnie McDaniel second by Richard Richey.

VOTE: MOTION CARRIED 6-0

F. EXECUTIVE SESSION

(None)

G. REQUEST FOR PLACEMENT OF ITEMS ON A FUTURE AGENDA

Next meeting scheduled for August 10, 2017



CLOSING ANNOUNCEMENTS

ADJOURNMENT:

Motion to adjourn was made by Ronnie McDaniel, second by Ted Pettet

Motion carried 6-0. Meeting adjourned at 1:59 pm.

Respectfully submitted,
Susan M. Connell, Secretary/Treasurer, Rim Country Educational Alliance

Susan M. Connell, Secretary/Treasurer

Jon Cline, Chairman

ALLIANCE

Rim Country Educational Alliance
 an Arizona Separate Legal Entity
DRAFT BUDGET FY 2017 / 2018

| Category | Description | Amount | |
|--|---|------------------|-----------------|
| | Beginning fund balance ----- | | \$ 1,744 |
| Source of Funding | | | |
| Revenue | | | |
| Land & facility leases | | \$ - | |
| Investment earnings | Interest | ----- | |
| Fees for services | | \$ - | |
| | | \$ - | |
| Other Funding Sources | | | |
| Donations | | \$ 5,000 | |
| Loan proceeds | | \$ 10,000 | |
| Total Funding -- All Sources: | | \$ 15,000 | |
| Use of Funds | | | |
| Expenses | | | |
| Supplies | | | |
| Office supplies | | ----- | |
| Postage | | \$ 90 | |
| Misc | | ----- | |
| TOTAL EXPENSES - Supplies | | \$ 90 | |
| Services | | | |
| Bank Fees | | \$ 210 | |
| Insurance | | \$ 5,000 | |
| Phone Services | | ----- | |
| Board expenses | Printing, Copies, etc. | \$ 100 | |
| Professional services | Legal, Roundup Budget Posting, Other | \$ 1,000 | |
| Loan repayment | | \$ - | |
| TOTAL EXPENSES - Services | | \$ 6,310 | |
| TOTAL ORDINARY EXPENSES: | | \$ 6,400 | |
| Contingency | 10% of total expenses | \$ 640 | |
| TOTAL USE OF FUNDS: | | \$ 7,040 | |
| <u>Excess of revenue over expenses</u> | | | <u>\$ 7,960</u> |
| | Ending fund balance ----- | | \$ 9,704 |

2017/2018 ALLIANCE MEETING SCHEDULE

RCEA

Normal Meeting Time 1:30 pm - TOP Police Training Room

| | | | |
|----------------------|------------------|--|--|
| August 2017 | | | |
| Regular Meeting | August 10, 2017 | | |
| | | | |
| | | | |
| October 2017 | | | |
| Regular Meeting | October 12, 2017 | | |
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| December 2017 | | | |
| Regular Meeting | December 7, 2017 | | |
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| | | | |
| 2018 | | | |
| February 2018 | | | |
| Regular Meeting | February 8, 2018 | | |
| | | | |
| | | | |
| April 2018 | | | |
| Regular Meeting | April 12, 2018 | | |
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| | | | |
| June 2018 | | | |
| Regular Meeting | June 7, 2018 | | |
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Note: Special or additional meetings could be called as needed

Alliance Meeting Schedule Rev 06/2/2017

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STIPULATION AND AGREEMENT

THIS STIPULATION AND AGREEMENT is entered between the State of Arizona, *ex rel.* Mark Brnovich, Arizona Attorney General (“Attorney General’s Office”) and the Rim Country Education Alliance (“RCEA”).

Recitals

1. To settle potential litigation and avoid the expenditure of public funds in further proceedings, the Attorney General’s Office and the RCEA Board have agreed to forego litigation in this matter in consideration for the covenants and promises hereinafter set forth.
2. The RCEA Board meetings for December 10, 2015 and January 14, 2016 were held in violation of A.R.S. §§ 38-431.02(G) and (H) because no agendas of any of the items to be discussed or decided were made available to the public at least twenty-four hours before the meetings.

Agreement

In consideration for the foregoing and the promises hereinafter set forth, the parties agree as follows:

1. The RCEA Board admits that meetings held without timely and proper agenda violate Arizona’s Open Meeting Law as set forth above.
2. The RCEA Board will annually certify compliance with the Open Meeting Law and these stipulations to the Arizona Attorney General for a period of five years starting from the date of this agreement.
3. The RCEA Board, and any employees or volunteers who are responsible for minutes, notices or agenda items for Board meetings will attend one Open Meeting Law training session per year for a period of four years starting from the date of this agreement. The sessions must cover all aspects of Open Meeting Law, emphasizing the requirements under A.R.S. § 38-431.02(H) that items to be discussed are properly listed on a timely posted meeting agenda. The first training session must take place no later than August 1, 2017, and shall be

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provided by an entity approved by the Office of the Attorney General, Open Meeting Law Enforcement Team.

- 4. Each party shall bear its own attorney's fees and costs.
- 5. The Attorney General's Office may submit this Agreement and Stipulation to the Court in the event that the RCEA Board fails to comply with the terms of this Agreement. This Agreement may also be used in any enforcement action brought against the RCEA Board.
- 6. This Agreement is the entire agreement between the parties with regard to the subject matter of Open Meeting Law violations during the period from December 1, 2015 to January 31, 2016, and it supersedes all prior discussions, offers and agreements. No provision of this Agreement may be changed, modified, waived, discharged or terminated except in writing.

DATED this _____ day of _____, 2017.

MARK BRNOVICH
Attorney General

By: _____
TERRY HARRISON
Assistant Attorney General

DATED this _____ day of _____, 2017.

By: _____
Rim Country Education Alliance

Title:

#5952733

PROPOSED CHANGE

1.5 AGENDA'S

A. PREPARATION AND POSTING NOTICES

1. The Secretary, or designee, shall prepare all public meeting notices of the Board, and shall ensure posting of the meeting notices in accordance with State law.
2. Meetings notices shall include an agenda of the matters to be discussed or decided at the meeting or information on how the public may obtain a copy of such agenda.
3. The Secretary, or designee, shall conspicuously post a statement on the RCEA website (www.rimcountryeducationalalliance.org) stating where all public notices of their meetings will be posted, including the physical location.
3. The Secretary, or designee, shall prepare the agendas for all meetings of the Board, in compliance with all Board Rules of Procedure. Agendas of all meetings of the Board shall be available to the public no less than 24-hours prior to said meeting.

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STIPULATION AND AGREEMENT

THIS STIPULATION AND AGREEMENT is entered between the State of Arizona, *ex rel.* Mark Brnovich, Arizona Attorney General (“Attorney General’s Office”) and the Rim Country Education Alliance (“RCEA”).

Recitals

1. To settle potential litigation and avoid the expenditure of public funds in further proceedings, the Attorney General’s Office and the RCEA Board have agreed to forego litigation in this matter in consideration for the covenants and promises hereinafter set forth.
2. The RCEA Board meetings for December 10, 2015, January 14, 2016, and June 8, 2017 were held in violation of A.R.S. §§ 38-431.02(G) and (H) because no notices or agendas of the items to be discussed or decided were made available to the public at least twenty-four hours before the meetings.

Agreement

In consideration for the foregoing and the promises hereinafter set forth, the parties agree as follows:

1. The RCEA Board admits the referenced meetings were held without timely and proper notice and agenda in violation of Arizona’s Open Meeting Law as set forth above.
2. The RCEA Board will annually certify compliance with the Open Meeting Law and these stipulations to the Arizona Attorney General for a period of five years commencing with the date of this agreement.
3. The RCEA Board, and any employees or volunteers who are responsible for minutes, notices or agenda items for Board meetings will attend one Open Meeting Law training session per year for a period of four years commencing with the date of this agreement. The sessions must cover all aspects of Arizona’s Open Meeting Law, emphasizing the requirements under A.R.S. § 38-431.02(H) that items to be discussed are properly listed on a timely posted meeting agenda. The first training session must take place no later than August 1, 2017, and shall

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be provided by an entity approved by the Office of the Attorney General, Open Meeting Law Enforcement Team.

- 4. Each party shall bear its own attorney’s fees and costs.
- 5. The Attorney General’s Office may submit this Agreement and Stipulation to the Court in the event that the RCEA Board fails to comply with the terms of this Agreement. This Agreement may also be used in any enforcement action brought against the RCEA Board.
- 6. This Agreement is the entire agreement between the parties with regard to the subject matter of Open Meeting Law violations during the period from December 1, 2015 to January 31, 2016, and the violation on June 8, 2017, and it supersedes all prior discussions, offers, and agreements. No provision of this Agreement may be changed, modified, waived, discharged or terminated except in writing.

DATED this _____ day of _____, 2017.

MARK BRNOVICH
Attorney General

By: _____
TERRY HARRISON
Assistant Attorney General

DATED this _____ day of _____, 2017.

By: _____
Rim Country Education Alliance

Title:

#5952733