

---

**GOVERNING BOARD OF  
RIM COUNTRY EDUCATIONAL ALLIANCE (RCEA)  
REGULAR MEETING AGENDA  
AUGUST 10, 2023  
1:30 PM**

***Due to the length of this meeting, the RCEA may recess  
and reconvene at the time and date announced.***

*Pursuant to A.R.S. § 38-431.02 notice is hereby given to the members of the RCEA and to the General Public that the Rim Country Educational Alliance plans to hold the above meeting.*

*Board Members will attend either in person or by telephone conference call and/or video communication.*

*The RCEA a Separate Legal Entity Public Body, may vote to enter into an Executive Session on any matter listed on the agenda for an authorized purpose:*

*Pursuant to A.R.S. § 38-431(A)(3) for discussion or consultation for legal advice with the attorney or attorneys of the public body.*

*Pursuant to A.R.S. § 38-431(A)(4) for discussion or consultation with the attorney of the public body to consider its position and instructs its attorneys regarding the public body's position regarding contracts that are subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted to avoid or resolve litigation.*

*Pursuant to A.R.S. § 38-431(A)(7) for discussion or consultation with designated representatives of the public body to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.*

*Any discussion, materials and information discussed at any Executive Session and the minutes thereof shall be kept confidential as provided by A.R.S. § 38-431(B)(1-4).*

*The Chair reserves the right to take items on the agenda out of order.*

*Persons with a disability may request an accommodation such as a sign language interpreter by contacting Richard Richey, RCEA Board Secretary, at*

928-472-2588. Requests should be made early enough to allow time to arrange the accommodation.

**1. CALL TO ORDER:**

**2. ROLL CALL:**

BOARD MEMBER	PRESENT	BOARD MEMBER	PRESENT
Jon Cline		Ted Pettet	
Larry Sugarman		Scott Nossek	
Richard Richey		Vern Leis	

The Board provides Public Notice that a **Regular Board Meeting** will be held on August 10, 2023 at 1:30 p.m. via conference call.

The Governing Board may discuss, consider or take action on any item on this agenda. The Board reserves the right to consider any matter out of sequence.

**A. PUBLIC COMMENTS**

*To accommodate all those who wish to address the Governing Body and to facilitate the expeditious consideration of the agenda, it is requested that each person wishing to address the Board under an agenda item limit his/her comments to a maximum of three (3) minutes.*

Communications and comments or suggestions from citizens present who have submitted a Speaker's Request Form to the Chairman, Secretary, or designee, prior to the meeting being convened, concerning matters other than those listed on the agenda for consideration, shall be heard by the Board. All remarks shall be addressed to the Board as a whole and not to any member thereof.

Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to ARS 38-431.01 (G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

No public discussion of comments under this section is permitted, except that other members of the public may, at the discretion of the Chairman, present follow-up comments on a matter raised by a Speakers Form.

**B. ANNOUNCEMENTS**

Comments by the Chairman, Board Members, and/or staff.

**3. CONSENT AGENDA\***

Items listed on the agenda with an asterisk (\*) which are considered to be routine in nature and which will be enacted by one motion. No separate discussion of these

items shall be held unless a board member so requests, in which event the item will be removed from the consent agenda and will be considered in its normal sequence on the main agenda.

**4. MINUTES**

- \*Minutes of June 08, 2023, Annual Meeting
- \*Minutes of June 21, 2023, Special Meeting

**5. REPORTS**

- A. Whisper Ridge/DW Tower Update
- B. Park Update

**NEW BUSINESS**

- A. Consideration, discussion and action:  
Contract with Wildan Engineering for Inspection and Permitting Services
- B. Consideration, discussion and action:  
CERE impact on projects
- C. Consideration, discussion and action:  
EAC-GCCPD conflict update
- D. Consideration, discussion and action:  
County Request for Shovel-Ready Housing Project

**7. REQUEST FOR THE PLACEMENT OF ITEMS ON A FUTURE AGENDA**

No Discussion Permitted

**8. CLAIMS**


- \*Treasurer's Cash Report

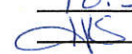
**9. ADJOURNMENT**

**Next meeting scheduled for October 11, 2023.**

**CERTIFICATION OF POSTING**

The undersigned hereby certifies that a copy of the attached notice and agenda was published at [www.rimcountryeducationalalliance.org](http://www.rimcountryeducationalalliance.org) and duly posted at the following location: Bulletin Board located at 304 East Aero Drive, Payson, Arizona 85541 on the 9th day of August, 2023, in accordance with the Policies and Procedures of RCEA.

By:  - as approved by Chairman  
Jon Cline, Chairman Jon Cline

Posted: 8/9/23 Date  
10:30am Time  
 Initial

**GOVERNING BOARD OF  
RIM COUNTRY EDUCATIONAL ALLIANCE (RCEA)  
ANNUAL MEETING MINUTES  
JUNE 8, 2023  
1:30 PM**

**MINUTES OF THE ANNUAL MEETING OF THE RIM COUNTRY EDUCATIONAL ALLIANCE  
HELD ON JUNE 8, 2023, AT 431 S BEELINE HWY. SUITE 1, PAYSON, ARIZONA, 85541**

1. **CALL TO ORDER:** Chairman Jon Cline called the Annual Meeting to order at 1:30pm
2. **ROLL CALL:**
  - PRESENT for Roll Call: Jon Cline, Rich Richey and Larry Sugarman
  - ABSENT: Scott Nossek and Vern Leis. Ted Pettet is on Medical Leave.
  - OTHERS PRESENT: Kenny Evans, Heather Stage and Jennifer Smith
- A. **PUBLIC COMMENTS** none
- B. **ANNOUNCEMENTS** none
3. **CONSENT AGENDA**

Items listed on the agenda with an asterisk (\*) which are considered to be routine in nature and which will be enacted by one motion. No separate discussion of these items shall be held unless a board member so requests, in which event the item will be removed from the consent agenda and will be considered in its normal sequence on the main agenda.

**Motion by Rich Richey, seconded by Larry Sugarman, to approve items on the Consent Agenda.**

**Motion carried 3-0-0**

**Aye: Jon Cline, Rich Richey and Larry Sugarman**

**Nay: none**

**Abstained: none**
4. **MINUTES** \*Minutes were approved with the Consent Agenda.
5. **REPORTS** New Business-Item E updates.
6. **NEW BUSINESS** (items taken out of order)
  - A. Consideration, discussion and action:

Election of Officers for Fiscal Year July 1, 2023 to June 30, 2024

**Motion by Rich Richey, second by Larry Sugarman to reaffirm the current slate of officers as presented.**

**Motion carried 3-0-0**

**Aye: Jon Cline, Rich Richey, Larry Sugarman**  
**Nay: none**  
**Abstained: none**

- B. Consideration, discussion and action:  
Approval of Budget for Fiscal Year July 1, 2023, to June 30, 2024  
**Motion by Larry Sugarman, second by Rich Richey to approve as presented.**  
**Motion carried 3-0-0**  
**Aye: Jon Cline, Rich Richey and Larry Sugarman**  
**Nay: none**  
**Abstained: none**
- C. Consideration, discussion and action:  
Approval of Meeting Schedule for Fiscal Year July 1, 2023, to June 30, 2024  
**Motion by Rich Richey, second by Larry Sugarman to approve meeting schedule with a change to October meeting.**  
**Motion carried 3-0-0**  
**Aye: Jon Cline, Rich Richey and Larry Sugarman**  
**Nay: none**  
**Abstained: none**
- D. Consideration, discussion and action:  
Approval of Fee Schedule for Fiscal Year July 1, 2023 to June 30, 2024  
**Motion by Larry Sugarman, second by Rich Richey, to adopt Fee Schedule as presented.**  
**Motion carried 3-0-0**  
**Aye: Jon Cline, Rich Richey and Larry Sugarman**  
**Nay: none**  
**Abstained: none**
- E. Consideration, discussion and action:  
DW Tower Lease, University Way Improvement, CERE Updates.  
Park Report discussed in item 5.
- F. Consideration, discussion and action:  
Firewise Project  
**Motion by Rich Richey, second by Larry Sugarman to accept the Town's offer of a 70/30 Firewise project on 31 additional acres.**  
**Motion carried 3-0-0**  
**Aye: Jon Cline, Rich Richey and Larry Sugarman**  
**Nay: none**  
**Abstained: none**



**7. REQUEST FOR THE PLACEMENT OF ITEMS ON A FUTURE AGENDA**  
Discussion on whether to separate dual duty of Secretary and Treasurer

**8. CLAIMS**

\*Treasurer's Cash Report was approved with the Consent Agenda

Meeting recessed by Jon Cline at 2:48 p.m. to a date to be announced.

Respectfully submitted,

\_\_\_\_\_  
Rich Richey, Secretary/Treasurer

Posted:

Date: 6-13-23

Time: 7:30 pm

Initials: RRS

**GOVERNING BOARD OF  
RIM COUNTRY EDUCATIONAL ALLIANCE (RCEA)  
SPECIAL RECONVENED TELEPHONIC MEETING MINUTES  
JUNE 21, 2023  
12:00 PM**

**MINUTES OF THE SPECIAL RECONVENED TELEPHONIC MEETING OF THE RIM COUNTRY EDUCATIONAL ALLIANCE HELD ON JUNE 21, 2023, AT 431 S BEELINE HWY. SUITE 1, PAYSON, ARIZONA, 85541**

1. **CALL TO ORDER:** Chairman Jon Cline reconvened the meeting from June 8, 2023 at 12:00pm.
2. **ROLL CALL:**  
PRESENT for Roll Call: Jon Cline, Rich Richey, Larry Sugarman, Scott Nossek, Ted Pettet and Vern Leis.  
  
OTHERS PRESENT: Kenny Evans, Heather Stage and Hector Figueroa  
  
A. **PUBLIC COMMENTS** none  
B. **ANNOUNCEMENTS** none

**Motion by Larry Sugarman, second by Vern Leis to approve items 3 through 8 from the 6/8/2023 Annual Meeting as attached below.**

**Motion carried 6-0-0**

**Aye: Jon Cline, Rich Richey, Larry Sugarman, Scott Nossek, Vern Leis and Ted Pettet**  
**Nay: none**  
**Abstained: none**

Items from June 8, 2023 Regular Annual Meeting:

3. **CONSENT AGENDA**  
Items listed on the agenda with an asterisk (\*) which are considered to be routine in nature and which will be enacted by one motion. No separate discussion of these items shall be held unless a board member so requests, in which event the item will be removed from the consent agenda and will be considered in its normal sequence on the main agenda.
4. **MINUTES** \*approved with the consent agenda
5. **REPORTS** New Business-Item E updates.
6. **NEW BUSINESS**
  - A. Consideration, discussion and action:

Election of Officers for Fiscal Year July 1, 2023 to June 30, 2024

- B. Consideration, discussion and action:  
Approval of Budget for Fiscal Year July 1, 2023, to June 30, 2024
- C. Consideration, discussion and action:  
Approval of Meeting Schedule for Fiscal Year July 1, 2023, to June 30, 2024
- D. Consideration, discussion and action:  
Approval of Fee Schedule for Fiscal Year July 1, 2023 to June 30, 2024
- E. Consideration, discussion and action:  
DW Tower Lease, University Way Improvement, CERE Updates.  
Park Report discussed in item 5.
- F. Consideration, discussion and action:  
Firewise Project

**7. REQUEST FOR THE PLACEMENT OF ITEMS ON A FUTURE AGENDA**

Discussion on whether to separate dual duty of Secretary and Treasurer

**8. CLAIMS**

\*Treasurer's Cash Report was approved with the Consent Agenda

**Motion by Rich Richey, seconded by Larry Sugarman, to adjourn the meeting.  
Motion carried 6-0-0**

**Aye: Jon Cline, Rich Richey, Scott Nossek, Larry Sugarman, Vern  
Leis and Ted Pettet  
Nay: none  
Abstained: none**

Meeting Adjourned at 12:10pm

Next Meeting Scheduled for August 10, 2023

Respectfully submitted,

\_\_\_\_\_  
Rich Richey, Secretary/Treasurer

Posted:  
Date: 6/30/23  
Time: 9am  
Initials: RR



# Rim Country Education Alliance Treasurer's Cash Report

06/09/23-08/09/23

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>10000 · Checking</b>							21,680.30
Check	06/30/2023			Service Charge	65060 · Bank Fees	-22.54	21,657.76
Check	07/06/2023	1137	LaR...	Field Observation Services June-2023	62152 · LaRon Garrett-Cons...	-1,275.00	20,382.76
Check	07/21/2023			Service Charge	65060 · Bank Fees	-20.89	20,361.87
Check	08/03/2023	1138	LaR...	Field Observation Services July 2023	62152 · LaRon Garrett-Cons...	-1,050.00	19,311.87
Total 10000 · Checking						-2,368.43	19,311.87
<b>TOTAL</b>						<b>-2,368.43</b>	<b>19,311.87</b>



7/25/2023

Forrest Gressley  
Rim Country Educational Alliance  
P.O. Box 3442  
Payson, AZ 85547

Project: On Call Granite Dells Park Plan Review and Inspection Services  
for Maintenance Building, Standalone Restroom (Bocci)/Rest Facility and a Concession  
Building/Restroom

Mr. Gressley:  
Thank you for allowing Willdan the opportunity to submit a proposal for plan review and inspections for Granite Dells Park.

**FEE PROPOSAL**

The following fees are described as unit rates for the associated services.

**PLAN REVIEW SERVICES:**

We offer a full spectrum of building plan review services. Our professional staff includes Registered Engineers and ICC certified plan reviewers and inspectors with municipal experience. For our plan review, we utilize innovative tools to expedite the plan check process including:

- Willdan’s online electronic plan review which allows for the collaboration between the agency, designer, and plans examiner, reducing shipping, printing, and plan review time.
- Personal collaboration with design professionals during reviews regarding issues and clarifications to expedite the review process.
- Accelerated plan review.

**Turn-around Schedule**

- Willdan offers the timelines delineated below as our turn-around schedule for plan review:

Type of Plan	Initial Review (working days)	First Recheck (working days)	Revisions	Expedited Initial Review/Recheck/Revisions
Residential Building Plan Review	10	5	5	5/3/3
Commercial Building Plan Review	10	5	5	5/3/3

Willdan will be paid a lump sum equal to a percentage of the Jurisdiction's current published Valuation Data and Permit Fee tables, as adopted by the Jurisdiction, for Architectural, Structural, Electrical, Plumbing, Mechanical, Accessibility, Fire Code, and Energy plans. The services shall include an initial review and one complete recheck of the project documents. Third and subsequent reviews will be charged at Willdan's hourly rate as stated herein. Plan review turnaround time: 10 working days

Description of Service	Percent of Published Fees
Comprehensive Plan Review	65% of calculated plan review fee

Stated Valuation:	\$720,000.00
Building Inspection Fee:	\$4,999.00
Willdan Plan Review Fee:	\$3,249.35

The client may request expedited services of 5 working days in accordance with the increased fee percentages below.

Description of Service	Percent of Published Fees
<b>Comprehensive Plan Review</b>	2 times the calculated plan review fee

The following fees are described as unit rates for the associated services.

Description of Service	Price	Unit
<b>Permit Technician Hourly Rate</b>	\$95.00	/hour
<b>Plan Review Hourly Rate</b>	\$125.00	/ hour

The plan review estimate amount total for each project will be emailed to you for your review. A confirmation email accepting our fees would be required to start the plan review. Our invoice will be emailed for processing when the hard copy plans or electronic files have been received or uploaded to our online Willdan Geocivix plan review website. Reviews past the 2<sup>nd</sup> review, deferred reviews and revisions to approved plans will be charged at Willdan's hourly rate.

**INSPECTION SERVICES:**

Description of Service	Price	Unit
<b>On Call Building Inspection Rate (Inspection plus Drive Time* from Phoenix)</b>	\$120.00	/hour
<b>Inspection Mileage Daily Rate .575 cents per mile**:</b>	.575 cents	/Mile

\*4-hour drive time and minimum 4-hour inspection time

\*\*Estimated 200-mile roundtrip

Our approach to each assignment is to provide the client with technical assistance and strong project management in a professional, efficient and economical manner. We look forward to the opportunity to work with you, please contact me by cell phone at (480) 404-8069 or by email at [awollmann@willdan.com](mailto:awollmann@willdan.com) should you have any questions or require additional information.

Thank you,

Autumn Wollmann C.B.O. | Deputy Director  
 Willdan Engineering | *Comprehensive. Innovative. Trusted.*  
 1440 E. Missouri Ave, Suite C170 | Phoenix, Arizona 85014  
 T. 480.787.5526 | C. 480.404.8069 | F. 602.870-7601  
[awollmann@willdan.com](mailto:awollmann@willdan.com)

The parties hereby execute this Agreement upon the terms and conditions stated above and on the date and year indicated below.

Executed this \_\_\_\_\_, day of \_\_\_\_\_, 2023, in the State of Arizona.

<b>WILLDAN ENGINEERING</b>	<b>CLIENT</b>
by	by
signature	signature
title	title
date	date